Film Board Meeting Minutes

Date: 2/12/2019

President Calls Meeting to Order

Approval of Last Week’s Meeting Minutes
Motion to Approve by Brendan
Motion Seconded by Kevin

Officer Reports
President
• Going ahead with 3 one-time showings
  o ASPEN’s movie (still unknown) on the 21st at 7pm in 138
  o Green Book on the 22nd with Jimmie Cannon in 138
  o On the Basis of Sex with Title IX in April
• Interstellar this weekend for free (E-Week paid for it)
• Credit card reader will be at concessions this weekend, tickets later (one window)
• WAM is funding 2001: A Space Odyssey and credit card reader, must credit USG

Vice President
• Requirements are done

Treasurer
• $720 last week
  o We broke even (when including GSG)
  o Numbers look weird, we did well
• $201.25 in concessions
  o Extra quarter
  o Up by $20 at Saturday 2:30

Secretary
• People missing meetings have started requesting more general times (i.e. “anything on Saturday”/etc.)
  o Those requests follow the idea that people missing meetings should fill in open slots after the board has gone around
  o We will talk more about how to prioritize sign up at a later time
  o For now, if you miss a meeting and requested shows, let me know if this is working/not working
Equipment Supervisor
• No Report

Concessions
• In the fridges, make sure everything is rotated, don’t just push the drinks back
  o Cycle the stock
• Diet expires faster than regular, keep that in mind
  o Don’t let soda expire in the fridges

Advertising
• Grateful to everyone for dealing with rewards cards and stamped tickets

Webpage
• Like/Share/Retweet

Publicity
• No report

Community Chair
• Thanks to everyone who worked on the statue
  o We got fourth in coed out of 4 despite not intending to be judged
• Five broomball goals

Advisor
• No Report

**Committee Reports**
Advertising
• Fill out whenisgood – as of right now, the meeting will be on Thursday
Equipment
• Not meeting
Judicial
• Not meeting
Movie
• Discuss later

**HOW’S THE BOARD?**
**Old Business**
Credit Cards
• Projectionists call number on the back if there is an issue
• Can do refunds
  o Use void for this
• Sale -> type in amount or hit ‘x’ to leave
  o Confirm
• Chip reader & swipe (prefers chip)
• Can print receipts
  o 2 Copies
  o Always have them sign, just in case
  o Will try and get spike for receipts
• After each day, go to printer button and do first three types of reports
  o Print them out
  o Bundle all of them up and put in 11:30 profit bag
• At the end of the night for tickets, how do you record credit card sales?
  o Do a tally of credit card transactions
  o We will have to work this out
  o Concessions bought with credit card will be charged at ticket window, bring receipt to concessions
• How do we indicate how many tickets vs how many concessions?
  o People at ticket window write number on receipt
    ▪ Which number? Tickets or concessions
      • Concessions would be the better number to write, creates a failsafe
• Quick reference guide, will go in ticket booth with credit card reader
• No checks under $50 allowed (Film Board rule, not credit card reader)
• There is a service fee for each transaction
  o Varies by credit card
  o Every month, credit card fees come out (cash goes in each night)
  o We pay that fee, not the credit card users
  o If it becomes a problem, we can deal with it
• Don’t lose the stylus – it works as a touchscreen, so don’t use stylus
• Hold button to turn on and off, it will beep when shutting down
• Needs to be charged by Sunday projectionists
  o Alternatively keep it plugged in during shows
  o It will go into sleep mode between shows
• Will be kept in the safe
• We will see how much receipt paper we go through

**HOW’S THE BOARD?**

**New Business**

Spiderman
• Spiderman Into the Spiderverse dates are not confirmed by SONY (still in top 10)
• We will figure something else out first to avoid a Jumanji repeat
  o A Star is Born and then Bumblebee?
• Put Spiderverse where Bumblebee was (if available)
• When will Spiderverse be out on DVD?
  o March 19th
  o Probably will still be popular
  o May not be on streaming services when it comes out
  o Family Video is closing
• We can do Spiderverse the weekend after break
  o Spiderverse could still run for two weekends?
  o Alita hasn’t been doing great
  o This would push back Aquaman to Nanocon or the weekend after
    ▪ Replacing Alita with Aquaman would not work, too late
• People are generally in favor of A Star is Born
• We could also do LEGO Movie 2 for two weekends
• We need to know a month to two weeks in advance (two weeks is the cut off point, a month is better)
• Wait to see how Alita does, but consider two weekends of LEGO Movie 2
• We are confirming A Star is Born and Bumblebee before break

Marking redeemed popcorn tickets and rewards cards
• In tickets binder there is a rewards cards column for redeeming
• For concessions, mark rewards cards as vouchers
• Cross out stamps on tickets with a pen

Humane Society videos
• Two 3-minute videos of dogs and cats
• Should we show them?
  o Possibly make them shorter
  o Don’t do them this weekend, discuss at advertising committee
• Tabled for next meeting

HOW’S THE BOARD?
Motion to Adjourn by
Meeting Adjourned