

Film Board Meeting Minutes

Date: 2/12/2019

President Calls Meeting to Order

Approval of Last Week's Meeting Minutes

Motion to Approve by Brendan

Motion Seconded by Kevin

Officer Reports

President

- Going ahead with 3 one-time showings
 - ASPEN's movie (still unknown) on the 21st at 7pm in 138
 - Green Book on the 22nd with Jimmie Cannon in 138
 - On the Basis of Sex with Title IX in April
- Interstellar this weekend for free (E-Week paid for it)
- Credit card reader will be at concessions this weekend, tickets later (one window)
- WAM is funding 2001: A Space Odyssey and credit card reader, must credit USG

Vice President

- Requirements are done

Treasurer

- \$720 last week
 - We broke even (when including GSG)
 - Numbers look weird, we did well
- \$201.25 in concessions
 - Extra quarter
 - Up by \$20 at Saturday 2:30

Secretary

- People missing meetings have started requesting more general times (i.e. "anything on Saturday"/etc.)
 - Those requests follow the idea that people missing meetings should fill in open slots after the board has gone around
 - We will talk more about how to prioritize sign up at a later time
 - For now, if you miss a meeting and requested shows, let me know if this is working/not working

Equipment Supervisor

- No Report

Concessions

- In the fridges, make sure everything is rotated, don't just push the drinks back
 - Cycle the stock
- Diet expires faster than regular, keep that in mind
 - Don't let soda expire in the fridges

Advertising

- Grateful to everyone for dealing with rewards cards and stamped tickets

Webpage

- Like/Share/Retweet

Publicity

- No report

Community Chair

- Thanks to everyone who worked on the statue
 - We got fourth in coed out of 4 despite not intending to be judged
- Five broomball goals

Advisor

- No Report

Committee Reports

Advertising

- Fill out whenisgood – as of right now, the meeting will be on Thursday

Equipment

- Not meeting

Judicial

- Not meeting

Movie

- Discuss later

HOW'S THE BOARD?

Old Business

Credit Cards

- Projectionists call number on the back if there is an issue

- Can do refunds
 - Use void for this
- Sale -> type in amount or hit 'x' to leave
 - Confirm
- Chip reader & swipe (prefers chip)
- Can print receipts
 - 2 Copies
 - Always have them sign, just in case
 - Will try and get spike for receipts
- After each day, go to printer button and do first three types of reports
 - Print them out
 - Bundle all of them up and put in 11:30 profit bag
- At the end of the night for tickets, how do you record credit card sales?
 - Do a tally of credit card transactions
 - We will have to work this out
 - Concessions bought with credit card will be charged at ticket window, bring receipt to concessions
- How do we indicate how many tickets vs how many concessions?
 - People at ticket window write number on receipt
 - Which number? Tickets or concessions
 - Concessions would be the better number to write, creates a failsafe
- Quick reference guide, will go in ticket booth with credit card reader
- No checks under \$50 allowed (Film Board rule, not credit card reader)
- There is a service fee for each transaction
 - Varies by credit card
 - Every month, credit card fees come out (cash goes in each night)
 - We pay that fee, not the credit card users
 - If it becomes a problem, we can deal with it
- Don't lose the stylus – it works as a touchscreen, so don't use stylus
- Hold button to turn on and off, it will beep when shutting down
- Needs to be charged by Sunday projectionists
 - Alternatively keep it plugged in during shows
 - It will go into sleep mode between shows
- Will be kept in the safe
- We will see how much receipt paper we go through

HOW'S THE BOARD?

New Business

Spiderman

- Spiderman Into the Spiderverse dates are not confirmed by SONY (still in top 10)
- We will figure something else out first to avoid a Jumanji repeat
 - A Star is Born and then Bumblebee?
- Put Spiderverse where Bumblebee was (if available)
- When will Spiderverse be out on DVD?
 - March 19th
 - Probably will still be popular
 - May not be on streaming services when it comes out
 - Family Video is closing
- We can do Spiderverse the weekend after break
 - Spiderverse could still run for two weekends?
 - Alita hasn't been doing great
 - This would push back Aquaman to Nanocon or the weekend after
 - Replacing Alita with Aquaman would not work, too late
- People are generally in favor of A Star is Born
- We could also do LEGO Movie 2 for two weekends
- We need to know a month to two weeks in advance (two weeks is the cut off point, a month is better)
- Wait to see how Alita does, but consider two weekends of LEGO Movie 2
- We are confirming A Star is Born and Bumblebee before break

Marking redeemed popcorn tickets and rewards cards

- In tickets binder there is a rewards cards column for redeeming
- For concessions, mark rewards cards as vouchers
- Cross out stamps on tickets with a pen

Humane Society videos

- Two 3-minute videos of dogs and cats
- Should we show them?
 - Possibly make them shorter
 - Don't do them this weekend, discuss at advertising committee
- Tabled for next meeting

HOW'S THE BOARD?

Motion to Adjourn by
Meeting Adjourned